

**Greater Morristown YMCA 2017**  
**Kinder Camp Summer Camp**  
**Parent Packet**



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

*The following items are included in this package:*

- **Parent Information & Program Policies**
- **Discipline Procedures**
- **Required history forms**
- **Expulsion Policy**

Weekly camp registration forms and enrollment packet can be obtained at the YMCA or Blake Center Front Desk and downloaded from [www.greatermorristownYMCA.org](http://www.greatermorristownYMCA.org)

*The following forms from the Enrollment Packet must be returned with payment to register your child(ren) for the 2017 summer camp program. Please return all forms together. Your child's spot in camp will be reserved when all forms are complete and handed in to the YMCA or the Blake Center Front desk.*

***Required documentation from the CAMPER ENROLLMENT PACKET to be completed and turned in at the time of registration:***

1. Camper Information Form
2. Parent /Guardian Agreement - *signed*
3. Authorization for Child Pick-Up – *signed*
4. Emergency Contact Information Form
5. Universal Child Health Record (*Due prior to your child's first day of camp*)
6. Photo Release Form
7. Swim Form – (*Open Swim policy signed*)
8. T-Shirt Order Form (***Please include size!***)
9. Camper Registration Fee Form

**Optional Forms:**

Weekly Snack Program Form (*separate form can be obtained from YMCA, Blake Center or website*)

Optional Swim Lesson Registration Form (***obtain from YMCA Front Desk ONLY***)

Please note.....

**Camp T-shirts are mandatory.**

Your child must wear this camp shirt every day.

You will receive 1 free shirt with registration.

**Additional t-shirts can be purchased for \$7.00 each.**

# 2017 Kinder Camp Summer Camp



## PARENT INFORMATION AND PROGRAM POLICIES

*This information is important for both parents and campers, and should be read through carefully to help prepare the child for his or her summer camp experience. It is essential that children are well prepared for camp, and that they know what to expect before attendance, in order to facilitate a smooth adjustment. This copy of information and policies should be retained for guidance and future reference, and the camp staff may be contacted whenever additional help is needed.*

### **REGISTRATION:**

Registration is processed on a first-come, first-serve basis, and is subject to acceptance by the Camp Administrator and Camp Registrar, with the following required *at the time of registration*:

- Kinder Camp Camper Registration Form (*fully complete, legible and signed*)
- All Camper Enrollment Forms (*from the Camper Enrollment Packet*)
- Payment of deposit amounting to 50% of total weekly camp fees if registering prior to May 1<sup>st</sup>.
- 100% of fees are due for Camper Registration Fee, Extra T-shirts, Lunch Program, Swim Lessons, etc. upon registration
- Full payment of all camp fees is due if registering on or after May 1<sup>st</sup>.

There is a \$25.00 service charge for checks returned by the bank.

### **PROGRAM AND SESSION CHANGES PRIOR TO MAY 1st (\$25.00 PROCESSING FEE)**

Requests for changes of session dates or programs following initial registration are limited by availability. A 'Change Request' form must be submitted at the YMCA or Blake Center Front Desk **no later than May 1**. The Processing Fee and any additional fees required must be paid when submitting the 'Change Request' Form.

**Please note that a request DOES NOT guarantee acceptance of change in session.**

### **HOURS OF OPERATION & COST:**

Kinder Camp (Going in to Kindergarten 2017) 8:00 AM – 6:00 PM \$275.00/week thru April 30th, \$285/week as of May 1st

Early Drop Off Service 7:30 AM – 8:00 AM \$35.00/week (in addition to regular camp cost)

# 2017 Kinder Camp Summer Camp



## PARENT INFORMATION AND PROGRAM POLICIES

### DROP-OFF AND PICK UP PROCEDURES:

**Kinder Camp** : Parents must escort Camper(s) to the Kinder Camp room after they sign them in at the Blake Center Front Desk or with the Kinder Camp Staff. The Blake Center Building is located at 65 Horsehill Road next to the YMCA building. Kinder Campers cannot be dropped off earlier than 8:00 AM, unless enrolled in the early drop-off option, which starts at 7:30 AM with an additional fee of \$35 per week. Parent/Guardian must sign each child in upon arrival. Pick-up is no later than 6:00 PM at the Blake Center or YMCA, with all Campers signed out by parents or authorized designee. **No** campers will be released unless the center has the proper documentation. The Blake Center and camp staff regard all campers' health and safety very seriously, and camp personnel will request proper identification before releasing any campers to unfamiliar individuals. The Kinder Camp Director will inform all parents at drop off where pick up will be.

### EARLY DISMISSAL:

Parents picking up Camper(s) before the end of the normal program day should notify the Camp Director, in writing, prior to the day of altered schedule.

### LATE PICK-UP FEE:

**After 6:00 PM, a late fee of \$25.00 for every 15 minutes per child** will be charged for those Campers not picked up. You will receive an invoice for the appropriate amount, payable by check or money order the following morning upon drop-off. If payment is not remitted at that time, your Camper(s) will not be accepted into the camp that day.

## 2017 Kinder Camp Summer Camp



### PARENT INFORMATION AND PROGRAM POLICIES

#### NON-PARENT/GUARDIAN PICK-UPS:

Adults other than legal parents or guardians of campers who are intending to pick up, transport or take custody of children from camp must be documented with the Camp Director *prior* to its occurrence. The *names, telephone numbers and dates* of those adults that are authorized to pick up are required in writing. All parents/ guardians must fill out the authorization for child pick-up forms in this packet. The parents/guardians must let the camp director or the Blake Center front desk personnel know who will be picking up their child daily. **No** campers will be released unless the center has the proper documentation. The Blake Center and camp staff regard all campers' health and safety very seriously, and camp personnel will request proper identification before releasing any campers to unfamiliar individuals.

#### REGISTRATION FORMS AND PAYMENTS:

A camp registration fee of \$50 is required for all campers. This fee must be paid in full **at the time of registration**.

At registration, a non-refundable deposit of 50% of total camp fees is required to reserve the programs and sessions desired. **All balances of camp fees are due on May 1st.** Registration forms submitted after May 1<sup>st</sup> is subject to program and session availability, with all camp and registration fees due in full.

#### REFUNDS:

The Greater Morristown YMCA has a policy of **no refunds**.

The Camp Administrator and Directors reserve the right to dismiss any child from camp **without refund**.

#### EMERGENCY PROCEDURES:

All camp staff personnel are trained in first aid, CPR and safety procedures, including fire and storm evacuations. In the event of a life-threatening emergency, the staff will assess the severity of the situation, administer necessary first aid, notify the Camp Director, and summon an ambulance if necessary. The Cedar Knolls First Aid Squad or its designee will provide emergency transportation. Emergency medical attention will be provided by the Emergency Room at Morristown Memorial Hospital in Morristown. Parents/guardians will be notified of the situation immediately following the activation of the emergency medical service.

In the event that a child is injured or becomes ill in a less serious nature, appropriate first aid will be administered. The parent will be apprised of the situation and included in any decisions to be made regarding further treatment.



## 2017 Kinder Camp Summer Camp

### PARENT INFORMATION AND PROGRAM POLICIES

#### RAIN / SEVERE WEATHER POLICY:

Kinder Camp is an indoor and outdoor venue. In the event of severe weather, camp will be modified to be appropriate for indoor activities.

#### INSURANCE:

The Greater Morristown YMCA maintains camp accident and liability insurance coverage for all its campers and staff.

#### MEDICATIONS:

For questions and concerns regarding your child's medication needs, please address the Camp Director.

#### LUNCHES:

The Greater Morristown YMCA Kinder Camp **does not** provide lunches. Parents should not send in Lunches that require **heating up**.

If your child is not participating in the Snack Shack program, they are to bring their own snacks each day.

***Please do not send spending money other than for use at our Famous Backyard Snack Shack. Campers will not be permitted to use the vending machines in the YMCA building.***

#### JUAN'S FAMOUS BACKYARD SNACK SHACK:

The children can visit the Snack Shack in the afternoon to get a choice of several delicious snacks. For Example: Frozen Grapes, Fruit Pops, Fruit Snacks, and Gogurt. A Famous Backyard Snack Shack weekly pass can be purchased at registration or by Thursday of the prior week. **All payments are made at the YMCA Front Desk or with the Kinder Camp Director.** Only weekly passes are sold, not daily. These passes are available for \$5/week. You may also send your child with \$1 to purchase an item at the Snack Shack.

#### FIELD TRIPS:

Notice of field trips will be sent in advance.

# 2017 Kinder Camp Summer Camp

## PARENT INFORMATION AND PROGRAM POLICIES

### WHAT TO WEAR AND BRING TO CAMP:

Backpack

Nutritious Lunch and morning /afternoon snack

**No heat up lunches**

**No nuts (the Blake Center is a nut free school)**

Bathing suit and towel

Pony tails ( girls – for swimming at YMCA)

Plastic bag (for wet items)

Extra Clothes (shorts, socks, t-shirt, underwear)

Sunscreen (with Child's name on it)

**Please apply sunscreen on your child every morning before you drop off.**

Water bottle (labeled with name)

Sneakers, socks (wear every day)

**Only sneakers are appropriate for camp. Sandals, crocks, open-toed shoes or "gels" are inappropriate in the camp setting.**

Camp T- shirt (wear everyday)

**Each Camper will receive a complimentary T-shirt their first day of camp. Additional T-shirts may be purchased for \$7.00 each. The t-shirt color is significant to what grade your child is in. These T-shirts need to be worn every day by the campers so the staff knows what group a camper is in.**

***\*PLEASE MARK ALL ITEMS WITH CHILD'S NAME, INCLUDING LUNCHBOX, THERMOS, ALL CLOTHES, TOWELS, BATHING SUITS, SUNSCREEN, ETC.***

### ITEMS NOT TO BRING TO CAMP:

**Toys or Hand held games** (Nintendo DS, IPOD, iPhone)

Pokemon cards and other similar trading cards

Cell phones

- IF LOST, STOLEN OR BROKEN THE Y IS NOT RESPONSIBLE.

### FINANCIAL ASSISTANCE:

Funds for camp scholarships are available on a limited, first-come, first-serve basis, and are **only available** to applicants in the Greater Morristown YMCA **service area listed below**. Applications for financial assistance are available from the Camp Registrar and Member Service Desk at the YMCA. Following submission, a financial review and approval will take place and an orientation will be scheduled to discuss the available financing, if any. ***Failure to appear at the scheduled orientation meeting will jeopardize the financial assistance offered by the Greater Morristown YMCA and will drop the application to the lowest priority status. Also, please note: The financial assistance application DOES NOT guarantee scholarship assistance.***

**\*All financial forms and camp forms must be received by April 15 to be considered for financial assistance\***

### SERVICE AREAS FOR FINANCIAL AID:

Morristown  
Whippany

Morris Township  
Convent Station

Cedar Knolls  
East Hanover

Morris Plains  
Mendham/Chester



# Jump into Summer

## With 2017 Kinder Camp Swim Lessons

Swim Lessons are available for our Kinder Campers. Lessons are held daily Monday through Friday from 3:20-3:50. Swimmers are placed with instructors based on their swimming ability. It is recommended that you sign up for swim lessons at the same time you sign up for camp - Spaces are Limited!

Lessons are designed for 5 day summer camp participants, please call for more info if you are not a 5 day Camp participant but would still like information about lessons.

### Lesson Dates are as follows:

<b>Week 1</b>	June 26 to June 30	<b>Week 5</b>	July 24 to July 28
<b>Week 2</b>	July 3 to July 7	<b>Week 6</b>	July 31 to August 4
<b>Week 3</b>	July 10 to July 14	<b>Week 7</b>	August 7 to August 11
<b>Week 4</b>	July 17 to July 21	<b>Week 8</b>	August 14 to August 18
Class are \$45 per week	<b>Week 9</b>	August 21 to August 25	

For more information please contact:  
Marco Gomes  
973-267-0704 ext.15  
[m.gomes@morrstownymca.org](mailto:m.gomes@morrstownymca.org)



# 2017 Kinder Camp Summer Camp

## DISCIPLINE PROCEDURES

In order to ensure every child's full enjoyment of the program, the following **DISCIPLINE PROCEDURES** will be used to discourage negative behavior and encourage positive ones:

### **IN THE EVENT OF A DISCIPLINE PROBLEM WITH A CHILD, THE STAFF SHALL:**

1. Speak to the child to determine the nature of the problem: Identify appropriate behavior.
2. Try to eliminate the problem by setting the stage for appropriate behavior.
3. Explain why the behavior is not appropriate and intervene to diminish problem behavior.
4. If discipline problem continues, the Director will notify the parents and an appointment will be made to discuss the situation.
5. Time out is used only as an understanding period; not as a restraining period. This is used only to help children understand they cannot hurt other children. It also makes children aware of wrongdoing.

### **UNDER NO CIRCUMSTANCES SHALL A CHILD BE:**

1. Deprived of food
2. Isolated
3. Subjected to corporal punishment or verbal abuse.

In the event that the child should continue to be unable to participate according to the established Code of Behavior, the child will be suspended from the program. Re-entry is dependent on a satisfactory interview with the Director and at least one day's suspension. If the problem continues, the child will be expelled from the program. Payment for suspended days is not refundable.



# Kinder Camp Summer Camp 2017

## CODE OF BEHAVIOR

Our goal at the Greater Morristown YMCA is to make this a fun and rewarding summer for all involved. To do so, all Campers at Kinder Camp are expected to abide by the following guidelines:

- All children will respect and abide by all YMCA rules, regulations, and Core Values. ***The YMCA Core Values are Caring, Honesty, Respect and Responsibility.***
- Foul language, verbal or physical harassment will not be tolerated. This includes: name-calling, teasing, bullying, hitting, kicking, biting, pushing etc.
- Any personal belongings, unrelated to our program or Camp, will be confiscated and returned to parent at the end of the day.
- Remember, we all are guests of the Greater Morristown YMCA; we are to treat the grounds, equipment, staff, members, and all facilities with care and respect. All children will keep their belongings organized and in their own bag. All garbage will be properly disposed.
- Weapons of any kind are prohibited! If a child brings a weapon to the Summer Camp Program, it will be taken away and their parents will be called. The YMCA management staff will be notified and appropriate action will be taken. The child will be sent home after an incident. If the child is permitted to return to the program, their backpack will be subject to inspection. If a weapon is found, the child will be expelled from the program.
- Campers must practice the buddy system. Wandering away from your specific group is unacceptable and will not be tolerated. NEVER should a camper be alone.
- In order to have the best Summer Camp at the Greater Morristown YMCA Kinder Camp Program, communication between staff and children (as well as their families) is essential. The only way we can solve a problem is if we know about it. Please feel free to present any comments or questions to any of the YMCA staff.
- HAVE A SAFE AND FUN SUMMER!!!

The Camp Administration reserves the right to dismiss any member of the Camp who does not meet the Greater Morristown YMCA Summer Camp Program Code of Behavior guidelines ***with no refunds.***

I have read the Greater Morristown YMCA Summer Camp Program Code of Behavior and understand that failure to adhere to the above guidelines will result in my child's dismissal ***with no refund of camp fees.***

# **YMCA Kinder Camp Summer Camp 2017**

## **EXPULSION/SUSPENSION POLICY**

Unfortunately, sometimes there are reasons we have to expel a child from our program either on a short term or permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced. The following are reasons we may have to expel or suspend a child from camp:

### **IMMEDIATE CAUSES FOR EXPULSION**

- The child is at risk of causing serious injury to other children or himself/herself**
- Parent threatens physical or intimidating actions toward staff members**
- Parent exhibits verbal or physical abuse to staff**

### **PARENTAL ACTIONS FOR CHILD'S EXPULSION**

- Failure to pay/habitual lateness in payments**
- Failure to complete required forms including the child's immunization records**
- Habitual tardiness when picking up your child**
- Verbal or physical abuse to staff**

### **CHILD'S ACTIONS FOR EXPULSION**

- Failure of child to adjust after a reasonable amount of time**
- Uncontrollable tantrums/ angry outbursts**
- Ongoing physical or verbal abuse to staff or other children**
- Excessive biting**
- Bullying**

### **SCHEDULE OF EXPULSION**

- If the directors see the child/parent's actions as cause for immediate expulsion, a parent will be required to pick the child up immediately.**
- If the child's/parent's actions are not deemed to require immediate expulsion, the child's parent/guardian will be advised verbally and in writing about the child's or parent's behavior warranting an expulsion. The verbal and written warning is meant to give a period of time so that the parent/ guardian may work on the child's behavior or to come to an agreement with the center.**
- The parent/guardian will be informed regarding the length of the expulsion period.**
- The parent/guardian will be informed about the expected behavioral changes required in order for the child or parent to return to the center.**
- The parent/guardian will be given a specific expulsion date that allows the parent sufficient time to seek alternate child care (approximately one to two weeks' notice depending on risk to other children's welfare or safety).**
- Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from camp.**
- No timeline will be given if the child/parent's actions are considered to require immediate expulsion.**

**Greater Morristown YMCA**  
**2017 Kinder Camp Summer Camp**

**EXPULSION/SUSPENSION POLICY (continued)**

**A CHILD WILL NOT BE EXPELLED (as the primary purpose)**

If a child's parent(s):

- Made a complaint to the Office of Licensing regarding a center's alleged violations of the licensing requirements.
- Reported abuse or neglect occurring at the camp
- Questioned the center regarding policies and procedures
- Without giving the parent sufficient time to make other child care arrangements.

*A child may still be expelled if they or their parent's violate our code of conduct, or violate our expulsion/suspension policy.*

**PROACTIVE ACTIONS THAT CAN BE TAKEN IN ORDER TO PREVENT EXPULSION**

- Staff will try to redirect child from negative behavior.
- Staff will reassess camp environment, appropriate of activities, supervision.
- Staff will always use positive methods and language while disciplining children.
- Staff will praise appropriate behaviors.
- Staff will consistently apply consequences for rules.
- Child will be given verbal warnings.
- Child will be given time to regain control.
- Child's disruptive behavior will be documented and maintained in confidentiality.
- Parent/guardian will be notified verbally.
- Parent/guardian will be given written copies of the disruptive behaviors that might lead to expulsion.
- The director, appropriate camp staff and parent/guardian will have a conference(s) to discuss how to promote positive behaviors.

# YMCA Kinder Camp 2017

(Attached forms to be completed for Camp Registration)

Camper Name: \_\_\_\_\_

## Forms due with payment when enrolling:

- \_\_\_ Camper Registration Form (*obtain from website or Blake or YMCA Front Desk*)
- \_\_\_ Camper Enrollment Packet (*obtain from website or Blake or YMCA Front Desk*)
- \_\_\_ Camper Registration Fee Form (*inside enrollment packet or obtain from Blake or YMCA Front Desk*)

## Camper enrollment papers due at the time of enrollment:

(Please read all of the attached forms and information. All required forms are listed below and need to be turned in together. No child will be permitted to attend camp without **all** of these forms filled out **completely**.)

1. Camper Information Form \_\_\_\_\_
2. Parent/ Guardian Agreement – **signed** \_\_\_\_\_
3. Authorization for Child Pick-Up – **signed** \_\_\_\_\_
4. Emergency Contact Information Form \_\_\_\_\_
5. Universal Child Health Record (**Due prior to your child's first day of camp**) \_\_\_\_\_
6. Photo Release Form \_\_\_\_\_
7. Swim Form – (*open swim policy signed*) \_\_\_\_\_
8. T-Shirt Order Form (**Please include size!**) \_\_\_\_\_
9. Camper Registration Fee Form \_\_\_\_\_

### Optional Forms:

- Snack Form (*obtain separate form from the Blake or YMCA Front Desk or the website*) \_\_\_\_\_
- Swim lessons\*\* Form (**obtain from Blake or YMCA Front Desk ONLY**) \_\_\_\_\_

\*\*Registration for optional instructor led swim lessons is done at the YMCA when registering for Camp. We suggest you sign up as soon as possible because swim lessons sell out quickly.

**1. CAMPER INFORMATION FORM**

**Camper Name:** \_\_\_\_\_

<b>Male / Female</b> <i>(circle one)</i>	<b>Birth Date:</b> _____	<b>Grade in Sept 2017</b> _____
<b>Camper lives with:</b>	<b>Relationship:</b>	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
<b>Parent Relationship:</b>	_____ Together    _____ Separated    _____ Divorced	
<b>Custody</b> <i>(if applicable)</i>	_____	

Camper speaks English:     Yes     NO    If NO, please list native language \_\_\_\_\_

Characteristics of Camper Staff should know: \_\_\_\_\_  
\_\_\_\_\_

**Special Needs:** *(if applicable)* \_\_\_\_\_

Can your child swim?     YES     No    If YES, please list level/experience \_\_\_\_\_

Is your child taking medication Staff should be aware of?    \_\_\_\_\_    Type? *(if applicable)* \_\_\_\_\_

**Does your child have allergies?**    \_\_\_\_\_    **Please list** *(if applicable)* \_\_\_\_\_

**\*\* Will Staff need to supervise, store or administer Camper medication, i.e. EPIPEN, inhaler, etc.**     Yes     No

Experienced recent stress or trauma? \_\_\_\_\_

What would you like your child to accomplish at Camp? \_\_\_\_\_  
\_\_\_\_\_

Is your child excited about Camp?    \_\_\_\_\_    Why? \_\_\_\_\_  
\_\_\_\_\_

**2. PARENT/GUARDIAN/CAMPER AGREEMENT SIGNATURES**

**NAME OF CAMPER:** *(please print)* \_\_\_\_\_

**NAME OF Parent/Guardian  
COMPLETING THIS FORM** *(please print)* \_\_\_\_\_

**#1**

I ALLOW THE YMCA TO **TRANSPORT MY CHILD, BY BUS**, TO AND FROM FIELD TRIPS FOR THE SUMMER CAMP PROGRAM. I ALLOW MY CHILD TO **WALK** TO ALL GREATER MORRISTOWN YMCA FACILITIES.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**#2**

I HAVE READ AND UNDERSTAND **ALL** OF THE KINDER CAMP SUMMER CAMP "PARENT INFORMATION PACKET AND PROGRAM POLICIES."

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**#3**

I have read the **YMCA Camp Discipline Policy**.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**#4**

I HAVE READ, UNDERSTAND, AGREE AND WILL FOLLOW THE KINDER CAMP SUMMER CAMP **EXPULSION POLICY AND CODE OF BEHAVIOR**. I understand that failure to adhere to the guidelines will result in my child's dismissal *with no refund of camp fees*.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

### 3. AUTHORIZATION FOR CHILD PICK-UP

I/We authorize my/our child \_\_\_\_\_ to be picked up from the Greater Morristown YMCA's Summer Camp Program by the following adults (18 years or older).

**Please** list all persons authorized to pick up your child **other** than parents listed on the *Camper Information Sheet*. All parents/ guardians must fill out the authorization for child pick-up forms in this packet. The parents/guardians must let the camp director or the Blake Center front desk personnel know who will be picking up their child daily. **No** campers will be released unless the center has the proper documentation. The Blake Center and camp staff regard all campers' health and safety very seriously, and camp personnel will request proper identification before releasing any campers to unfamiliar individuals. There are **no exceptions** to this policy; this is done for the safety of your child.

**All** campers **MUST** have at least **ONE other** authorized person listed for pick-up other than parents.

#1 Name: \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Full Address (as proof of identity) \_\_\_\_\_

#2 Name: \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Full Address (as proof of identity) \_\_\_\_\_

#3 Name: \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Full Address (as proof of identity) \_\_\_\_\_

*I understand that if my child is picked up later than 6:00 PM by any of the above individuals, I will be subject to paying a late fee.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**YMCA Kinder Camp**  
**2017 Summer Camp Program**

4

**4. Emergency Contact Form**

Camper Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ Grade Sept 2017 \_\_\_\_\_

Parent/Guardian #1: \_\_\_\_\_ Cell # \_\_\_\_\_

Employer: \_\_\_\_\_ Work # \_\_\_\_\_

Parent/Guardian #2: \_\_\_\_\_ Cell # \_\_\_\_\_

Employer: \_\_\_\_\_ Work # \_\_\_\_\_

**EMERGENCY CONTACT TO WHOM THE CHILD MAY BE RELEASED IF PARENT/GUARDIAN IS UNAVAILABLE.**

# 1 Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Work # \_\_\_\_\_ =

#2 Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home # \_\_\_\_\_ Cell #: \_\_\_\_\_ Work # \_\_\_\_\_

**Child's Healthcare Provider:**

Doctor Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

**Child's Health Insurance:**

Name of Insurance: \_\_\_\_\_ ID# \_\_\_\_\_

Subscriber name on insurance: \_\_\_\_\_

**List special conditions, disabilities, allergies, or medical information for emergency situations. (use back if necessary)**

**List preferences for transport arrangement in an emergency situation.**

(Parents/guardians are responsible for all emergency transportation charges):

Hospital preference: 1<sup>st</sup> choice \_\_\_\_\_ 2<sup>nd</sup> choice: \_\_\_\_\_

**Parent/Guardian Consent and agreement for Emergencies**

As a parent/guardian, I give consent to have my child, \_\_\_\_\_, receive first aid by the YMCA staff and, if necessary, be transported to receive emergency care. I also authorize the Director or Director Designee to contact my child's health care provider to alert him/her to my child's situation. I understand that I will be responsible for all the charges not covered by insurance. I give consent for the emergency contact person listed above to act on my behalf until I am available. I agree to review and update this information whenever a change occurs and at least every 6 months. In the event of accidental poisoning, I agree that my child may receive syrup of Ipecac as directed by the Poison Control Center.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## 5. Universal Health Record

SECTION I - TO BE COMPLETED BY PARENT(S)					
Child's Name (Last)		(First)		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Date of Birth		/ /			
Does Child Have Health Insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, Name of Child's Health Insurance Carrier			
Parent/Guardian Name		Home Telephone Number		Work Telephone/Cell Phone Number	
Parent/Guardian Name		Home Telephone Number		Work Telephone/Cell Phone Number	
<i>I give my consent for my child's Health Care Provider and Child Care Provider/School Nurse to discuss the information on this form.</i>					
Signature/Date				This form may be released to WIC. <input type="checkbox"/> Yes <input type="checkbox"/> No	
SECTION II - TO BE COMPLETED BY HEALTH CARE PROVIDER					
Date of Physical Examination:		Results of physical examination normal? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Abnormalities Noted:		Weight (must be taken within 30 days for WIC)			
		Height (must be taken within 30 days for WIC)			
		Head Circumference (if <2 Years)			
		Blood Pressure (if >3 Years)			
<b>IMMUNIZATIONS</b>		<input type="checkbox"/> Immunization Record Attached <input type="checkbox"/> Date Next Immunization Due: _____			
MEDICAL CONDITIONS					
Chronic Medical Conditions/Related Surgeries • List medical conditions/ongoing surgical concerns:		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
Medications/Treatments • List medications/treatments:		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
Limitations to Physical Activity • List limitations/special considerations:		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
Special Equipment Needs • List items necessary for daily activities		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
Allergies/Sensitivities • List allergies:		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
Special Diet/Vitamin & Mineral Supplements • List dietary specifications:		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
Behavioral Issues/Mental Health Diagnosis • List behavioral/mental health issues/concerns:		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
Emergency Plans • List emergency plan that might be needed and the sign/symptoms to watch for:		<input type="checkbox"/> None <input type="checkbox"/> Special Care Plan Attached		Comments	
PREVENTIVE HEALTH SCREENINGS					
Type Screening	Date Performed	Record Value	Type Screening	Date Performed	Note if Abnormal
Hgb/Hct			Hearing		
Lead: <input type="checkbox"/> Capillary <input type="checkbox"/> Venous			Vision		
TB (mm of Induration)			Dental		
Other:			Developmental		
Other:			Scoliosis		
<input type="checkbox"/> I have examined the above student and reviewed his/her health history. It is my opinion that he/she is medically cleared to participate fully in all child care/school activities, including physical education and competitive contact sports, unless noted above.					
Name of Health Care Provider (Print)			Health Care Provider Stamp:		
Signature/Date					

## 6. Photo Release Form

**Camper's Name:**

**Grade in Sept 2017**

\_\_\_\_\_

\_\_\_\_\_

The staff will take pictures of the Campers. These pictures can be used for inside marketing (bulletin boards etc.) or outside marketing (brochures, website, print ads, etc.) for official Greater Morristown YMCA business.

Children's names are never used. In the event we are in a position that requires the children's names included with the photo – usually for press releases to the local papers, we will notify you and will require additional consent from you. This release is for 'no name included' photos.

***This form must be signed with either a Yes or a No.***

\_\_\_ **YES** by signing below, I agree to the consent and use of any picture of my child for public relations and advertising by the Greater Morristown YMCA. I waive all claims for any compensation for such use.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**OR**

\_\_\_ **NO** my child cannot be used in any picture for public relations and advertising by the Greater Morristown YMCA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Kinder Camp Swim Lessons Summer 2017

Lessons are available for Kinder Camp

Lessons are held Monday thru Friday from 3:15pm-3:45pm

Swimmers are placed according by ability.

Cost is \$45 per week.

Classes must be paid for in full at the time of registration.

***Classes fill up quickly – No spot will be reserved without payment.***

It is recommended to sign up for swim lessons at the same time you register for camp.

In the past, classes have been closed out by June.

**No refunds**

Maximum number of swimmers per class is six (6).

**\*Swim Lessons are only available to 5-Day Summer Camp Participants**

For exceptions please contact Alanna Van Steyn

12220-01	June 26 to June 30	12220-06	July 31 to August 4
12220-02	July 3 to July 7	12220-07	August 7 to August 11
12220-03	July 10 to July 14	12220-08	August 14 to August 18
12220-04	July 17 to July 21	12220-09	August 21 to August 25
12220-05	July 24 to July 28		

**Registration for swim classes can only be done through the Aquatic Department**

For more information, please contact:

Alanna (Aquatic Director) @ 973-267-0704 x 26 [a.vansteyn@morristownymca.org](mailto:a.vansteyn@morristownymca.org)

Marco (Associate Aquatic Director) @ 15 [m.gomes@morristownymca.org](mailto:m.gomes@morristownymca.org)

**Additional Information:**

- Shorts, gym shorts, t-shirts, etc. are not permitted.
- Girls - One piece or tankini swim suits preferred.
- If possible please send your child in with swim goggles. We do not have enough for each child.
- Participants will be eligible to register for GMY Fall Swim Classes. Registration level and information is available upon request.

**Please see the back of this flyer for important information regarding**

**Swim lessons and open swim for campers.**

7

**Swim Lessons/Open Swim for Camp Rules**

**(Please read carefully)**

**This form must be returned with all camp forms.  
Your child will not be allowed to swim in the pool without it.**

**Your child's safety is our first priority. The following procedures will be strictly enforced.**

- ❖ All swimmers will be evaluated on endurance as well as skill.
- ❖ Any child who **DOES NOT PASS** or **does not want** to take the swim test will be marked as a beginner.
- ❖ Swimmers will not be allowed to take the test more than once per week.
- ❖ Swimmers will be required to wear a color-coded swim cap.

**The swim test:**

Parents/Guardian Initial

Swimmer must be able to jump into deep end of the pool.  
Tread water for 30 seconds.  
Swim freestyle from deep end of the pool to shallow end.  
Swim backstroke from shallow end to deep end of the pool.

**The levels are as follows:**

***Beginner level-*** Does not pass the swim test or does not want to take the swim test:

- A red swim cap and a flotation device.
- Will be restricted to the shallow end of the pool.

***Intermediate Level-*** Passes portion of test:

- A yellow swim cap.
- Will be restricted to shallow and middle of the pool.

***Advance Level-*** Passes the complete test:

- A green swim cap.
- No restrictions.

We will be providing the Swim Caps.  
Your child's name will be written on the swim cap.  
Counselors will distribute and collect the caps each day.

**The following rules will also apply:**

- ❖ Regardless of age or gender, all swimmers with shoulder length hair or longer must have their hair securely tied up or wear a swim cap.
- ❖ Swimmers must follow all safety rules. This includes buddy checks (done every 10 minutes). If a swimmer does not follow the rules or listen to the lifeguard, that child will not be allowed to swim for the remainder of their swim time.
- ❖ If a child has a serious offence (holding a child under water, pushing another child in the water, etc) they will not be allowed back into the pool.
- ❖ All swimmers must wear bathing suits. **Shorts, gym shorts, t-shirts, etc. are not permitted.**
- ❖ Girls – **One piece or tankini swim suits preferred.**
- ❖ Parent/guardian will be responsible for any damages to equipment used in the pool area that their child destroys. This includes biting the noodles.

**I read the above information and understand the swim test and the rules.**

Date: \_\_\_\_\_ Child's Name: \_\_\_\_\_ (please print)

Grade Level: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ (please print)

Parent/Guardian Name: \_\_\_\_\_ (signature)

Please Circle all weeks that the child is enrolled in:

1    2    3    4    5    6    7    8    9

# Additional T-Shirt

**T-Shirts must be worn every day. T-shirt orders take 10 days to complete and can only be ordered at the time of registration.**

Please mark child's grade AND size:

Size >	Youth Small	Youth Medium	Youth Large	Adult Small	Adult Medium	Adult Large	Adult X-Large
<b>Kindergarten</b>				N/A	N/A	N/A	N/A
<b>1<sup>st</sup> Grade</b>				N/A	N/A	N/A	N/A
<b>2<sup>nd</sup> Grade</b>						N/A	N/A
<b>3<sup>rd</sup> Grade</b>						N/A	N/A
<b>4<sup>th</sup> Grade</b>	N/A						N/A
<b>5<sup>th</sup> Grade</b>	N/A						
<b>6<sup>th</sup> Grade</b>	N/A						
<b>C.I.T.'s (7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> Grade)</b>	N/A	N/A					

**CAMPER NAME:** \_\_\_\_\_

**Grade in Sept 2017**

Number of Extra T-Shirts ordered \_\_\_\_\_ x \$7.00 each = \$ \_\_\_\_\_  
 Plus one **free** T-Shirt \_\_\_\_\_ x \$0.00 = 0.00

Total \_\_\_\_\_ \$ \_\_\_\_\_  
(Total number of T-shirts) (Total amount due)

Every Camper is entitled to one free T-Shirt.

**Additional T-Shirts are \$7.00 each. Please verify that you are ordering the correct grade and size for your child.**

**We are not able to change sizes or colors after orders are placed. T-shirt orders take 10 day**

Staff use only

CASH     CHECK     CHARGE (auth #) \_\_\_\_\_

Date: \_\_\_\_\_ Staff Initials \_\_\_\_\_

# The Greater Morristown YMCA Camp Registration Fee

Last Name \_\_\_\_\_

Please print clearly

Name \_\_\_\_\_

\_\_\_\_\_ (First) \_\_\_\_\_ (Last)

Birth date \_\_\_\_/\_\_\_\_/\_\_\_\_

Sex Male  Female

Mailing Address

\_\_\_\_\_

Apt. # \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email:

\_\_\_\_\_

Home Phone ( ) \_\_\_\_\_

Cell Phone ( ) \_\_\_\_\_

***The Camp Registration Fee is not transferrable or refundable.***

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

First Name \_\_\_\_\_

Office Use Only

Processed by: (Print) \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Fee: \$50 Cash Check # \_\_\_\_\_

Charge # \_\_\_\_\_